



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: February 5, 2013

Chief Executive Officer

Tay Yoshitani

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Meeting and Agenda
Information:
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

ORDER OF BUSINESS

- 12:00 noon** 1. Call to Order
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Please refer to the Unanimous Consent Calendar

4. SPECIAL ORDER OF BUSINESS

- a. Presentations by Semi-finalists for Port Commissioner appointment. ([memo](#), [attachment 1](#), and [attachment 2](#))
- b. Commission Activities Report. ([memo enclosed](#))

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Approval of the minutes of the regular meeting of November 27, 2012.
- b. Authorization for the Chief Executive Officer to execute an indefinite delivery, indefinite quantity contract not to exceed \$450,000 for (1) Air Balancing Services on Seattle-Tacoma International Airport Heating Ventilation and Air Conditioning systems; and (2) annual smoke testing on Airport systems as required by building and safety codes, with a contract duration of three years. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to proceed with the Airport-wide Heating Ventilation & Air Conditioning Controls Upgrade project, and direct staff to prepare design documents. The total amount of this request is \$274,000 and the total projected cost is \$2,157,000 (CIP #C800497). ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Second Reading and Final Passage of Resolution No. 3674: A Resolution of the Port Commission of the Port of Seattle declaring certain personal property surplus (Port of Seattle Cranes No. 65, 67, 80, 81, 82 and related spare parts) for the Port of Seattle purposes; authorizing its sale to Total Terminals International LLC; and authorizing the Chief Executive Officer to execute all documents related to such sale or disposal. ([memo](#) and [resolution](#) enclosed)
- b. Authorization for the Chief Executive Officer to proceed with design and preparation of construction documents for: (1) the Fishermen's Terminal Net Shed #9 Roof Overlay Project for an estimated cost of \$80,000, bringing the current authorization for this project to \$130,000 for a total estimated project cost of \$498,000; and (2) the Maritime Industrial Center Building A-1 Roof Replacement Project for an estimated cost of \$88,000, bringing the current authorization to \$138,000 for a total estimated project cost of \$1,456,000. ([memo](#) and [attachment](#) enclosed)
- c. 2013 International Travel Motion. ([memo](#) enclosed)
- d. Motion amending the Port's Chief Executive Officer Retention Agreement. ([motion](#) enclosed)

7. STAFF BRIEFINGS

- a. Implementation of New Bylaws Amendment: Potentially Significant Legislative Issues. ([memo](#) enclosed)
- b. Enterprise Technology Risk and Performance Assessment. ([memo](#), [report](#), and [presentation](#) enclosed)
- c. Terminal 115 Declaration of Emergency. ([memo with declaration](#) enclosed)

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.